

PHILIPPINE INFORMATION AGENCY
PIA Bldg, Visayas Avenue, Diliman Quezon City

REQUEST FOR QUOTATION (RFQ)

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.

NAME OF PROJECT:

SUPPLY AND DELIVERY OF CHRISTMAS DECORS

APPROVED BUDGET FOR THE CONTRACT:

Nineteen Thousand Nine Hundred Fifty Pesos (Php 19,950.00)

General Conditions:

1. Bidding will be conducted through Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."
2. Suppliers are required to submit the following prior to notification by the BAC of the award:
 - a. Valid & Current Mayor's/Business Permit for 2024;
 - b. Valid & Current PhilGEPS Registration Certificate/Number;
 - c. Income Tax Return (for ABCs above P500K)
 - d. Omnibus Sworn Statement (for ABCs above P50K);
 - e. Bids should be valid for a period of 90 days.
3. DELIVERY PERIOD: **TEN (10) DAYS**
4. The total price quoted is subject to VAT and other applicable taxes and payable check;
5. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Charmaine M. Dela Cruz at telephone number 8920-4338. The Quotation may be submitted through e-mail at charmaine.delacruz@pia.gov.ph on or before **28 October 2024 at 5:00 PM**

PHILIPPINE INFORMATION AGENCY
2nd Floor Procurement Section
PIA Bldg., Visayas Avenue, Diliman Quezon City

The Philippine Information Agency (PIA) reserves the right to accept or reject any or all Quotations/Bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept an offer that is most advantageous to the Government.

ATTY. ALLAN VINCENT B. LORENZO
BAC-CHAIRPERSON

SUPPLIER’S QUOTATION

ITEM NO.	DESCRIPTION	QTY.	UNIT COST (Php)	TOTAL COST (Php)
	<u>SUPPLY AND DELIVERY OF CHRISTMAS DECORS</u>			
1	LED Christmas Lights with blinker, 100L, 10 meter, 220V Indoor	10 boxes		
2	LED Solar Christmas Lights, 32meters, 220V, Outdoor	5 pieces		
3	Christmas Parol with Lights, capiz, 42cm	1 piece		
4	Christmas Parol, plastic, small	30 pieces		
5	Christmas Balls, big-10cm, 20pcs/pack	5 boxes		
6	Garland with flowers and ribbon, 7ft	16 pieces		
TOTAL				

DELIVERY PERIOD: **TEN (10) DAYS**

PRICE VALIDITY: **NINETY (90) DAYS**

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

Printed Name and Signature

Business Name and Address

Telephone/ Mobile No. and E-mail address

Date

Technical Specifications

Note: Bidders must state either “Comply” or “Not Comply” in the column “Statement of Compliance” against each of the individual parameters of each Specification:

Item	Specification	Statement of Compliance
	<u>SUPPLY AND DELIVERY OF CHRISTMAS DECORS</u>	
1	LED Christmas Lights with blinker, 100L, 10 meter, 220V Indoor (10 BOXES)	
2	LED Solar Christmas Lights, 32meters, 220V, Outdoor (5 PCS)	
3	Christmas Parol with Lights, capiz, 42cm (1 PC.)	
4	Christmas Parol, plastic, small (30 PCS.)	
5	Christmas Balls, big-10cm, 20pcs/pack (5 BOXES)	
6	Garland with flowers and ribbon, 7ft (16 PCS.)	
	<p>Mode of Payment: Full payment shall be made upon completion of the delivery:</p> <p>Delivery Period: Ten (10) days upon receipt of the Purchase Order</p> <p>Inspection: Actual inspection of units with the maintenance team</p> <p>Warranty: PIA reserves the right to reject items upon delivery and thirty (30) days thereafter should items be found to not conform to the Purchase Order or were found to be faulty, defective, and substandard. Replacement must be delivered within five (5) working days after the turnover of defective items.</p> <p>Price Validity: Ninety (90) days</p>	

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Signature Over Printed Name
Of Authorized Representative

Date



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11369818
Procuring Entity PHILIPPINE INFORMATION AGENCY
Title Supply and Delivery of Christmas Decors
Area of Delivery Metro Manila

Solicitation Number: 24-10-098	Status	Pending
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification: Goods	Bid Supplements	0
Category: General Merchandise		
Approved Budget for the Contract: PHP 19,950.00	Document Request List	0
Delivery Period: 10 Day/s		
Client Agency:	Date Published	17/10/2024
Contact Person: Charmaine Maningas Dela Cruz Administrative Assistant V Visayas Avenue, Diliman, Quezon City Metro Manila Philippines 1128 63-2-9204338 charmaine.delacruz@pia.gov.ph	Last Updated / Time	16/10/2024 15:14 PM
	Closing Date / Time	28/10/2024 17:00 PM

Description

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PIA Bldg, Visayas Avenue, Diliman Quezon City

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For further inquiries, please coordinate with Charmaine M. Dela Cruz at telephone number 8920-4338 The Quotation may be submitted through e-mail at charmaine.delacruz@pia.gov.ph on or before 28 October 2024 at 5:00 PM

PHILIPPINE INFORMATION AGENCY

2nd Floor Procurement Section

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ATTY. ALLAN VINCENT B. LORENZO
BAC-CHAIRPERSON

ANNEX A
SUPPLIER'S QUOTATION

ITEM NO.	DESCRIPTION	QTY.	UNIT COST	TOTAL COST
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(Php) (Php)

SUPPLY AND DELIVERY OF
CHRISTMAS DECORS

1 LED Christmas Lights with blinker, 100L, 10 meter, 220V Indoor 10 boxes

2 LED Solar Christmas Lights, 32meters, 220V, Outdoor 5 pieces

3 Christmas Parol with Lights, capiz, 42cm 1 piece

4 Christmas Parol, plastic, small 30 pieces

5 Christmas Balls, big-10cm, 20pcs/pack 5 boxes

6 Garland with flowers and ribbon, 7ft 16 pieces

TOTAL

DELIVERY PERIOD: TEN (10) DAYS

PRICE VALIDITY: NINETY (90) DAYS

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Printed Name and Signature

Business Name and Address

Telephone/Mobile No. and E-mail address

Date

Technical Specifications

Note: Bidders must state either "Comply" or "Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each Specification:

Item Specification Statement of Compliance

1 LED Christmas Lights with blinker, 100L, 10 meter, 220V Indoor 10 boxes

2 LED Solar Christmas Lights, 32meters, 220V, Outdoor 5 pieces

3 Christmas Parol with Lights, capiz, 42cm 1 piece

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Mode of Payment:

Full payment shall be made upon completion of the delivery:

Delivery Period:

Ten (10) days upon receipt of the Purchase Order

Inspection:

Actual inspection of units with the maintenance team

Warranty:

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Price Validity:

Ninety (90) days

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder Signature Over Printed Name Date
Of Authorized Representative

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Supply and Delivery of Christmas Decors	Supply and Delivery of Christmas Decors	1	Lot	19,950.00

Created by	Ronelio N Hernandez
Date Created	16/10/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.