

PHILIPPINE INFORMATION AGENCY
61 East Modern Site, Baguio City
Telefax: 620-4527

REQUEST FOR QUOTATION (RFQ)

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.

NAME OF PROJECT: **PROCUREMENT OF PIA-CAR LAPTOP**

APPROVED BUDGET FOR THE CONTRACT: **P45,714.00**


General Conditions:

1. Bidding will be conducted through (Alternative Mode of Procurement) under Section 53.10 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."
2. Suppliers are required to submit the following prior to notification by the BAC of the award:
 - a. Valid & current Mayor's/Business permit for _____;
 - b. Valid & current PhilGEPS Registration Certificate/Number;
 - c. Income Tax Return (for ABCs above P500K)
 - d. Omnibus Sworn Statement (for ABCs above P50K);
 - e. Bids should be valid for a period of _____ days.
3. DELIVERY PERIOD: within _____ calendar days upon receipt of the Purchase Order;
4. The total price quoted is subject to VAT and other applicable taxes and payable check;
5. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with (Jonalyn Ponciano) at telephone number 620-4527. The Quotation may be submitted through e-mail at jonalyn.ponciano@pia.gov.ph or delivered to the address below:

PIA-CAR BUILDING, DPS BARANGAY
Baguio City, 2600

The Philippine Information Agency (PIA) reserves the right to accept or reject any or all Quotations/Bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept offer that is most advantageous to the Government.


MARCELO B. LIYGAWON
BAC CHAIRMAN

SUPPLIER'S QUOTATION

ITEM NO.	DESCRIPTION	QTY.	UNIT COST (Php)	TOTAL COST (Php)
1	15.6"FHD INTEL CORE I5 13420H 16GB DDR5 4800, 512G SSD 2242 NVME, INTEGRATED GRAPHICS, 1080P WebCAMERA, WIFI 6, 11AX+BT, 47 WH BATTERY, OFFICE,GREY, W11 HOME	1 unit		

DELIVERY PERIOD: _____
PRICE VALIDITY: _____

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

Printed Name and Signature

Business Name and Address

Telephone/Mobile No. and E-mail address

Date

TECHNICAL SPECIFICATIONS

Note: Bidders must state either "Comply" or "Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each Specification:

Item	Specification	Statement of Compliance
1	15.6"FHD INTEL CORE I5 13420H 16GB DDR5 4800, 512G SSD 2242 NVME, INTEGRATED GRAPHICS, 1080P WebCAMERA, WIFI 6, 11AX+BT, 47 WH BATTERY, OFFICE,GREY, W11 HOME	

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Signature Over Printed Name
Of Authorized Representative

Date



PURCHASE REQUEST

Entity Name: **PHILIPPINE INFORMATION AGENCY**

Fund Cluster: _____

Office/Section :		Date Prepared: 09/03/2024	PR No. <u>2024-09-001</u>		
		Responsibility Center Code : _____	PR Date: 09/4/2024		
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		1 Unit of Laptop	1	45,714.00	45,714.00
		15.6 inches			
		FHD Intel Core i5 13420H.			
		16 GB DDR5 4800,			
		512G SSD 2242 NVME,			
		Integrated Graphics, 1080P,			
		WebCAMERA, WIFI 6,			
		11AX+BT, 47 WH Battery Office,			
		Grey, W11 Home			
					45,714.00

Purpose: _____

REQUESTED BY:	APPROVED BY:
Signature: 	Signature: 
Printed Name: WYLE RON B. BUMINAANG	Printed Name: HELEN R. TIBALDO
Designation: Administrative Officer IV	Designation: Regional Head

CHECKLIST OF SUPPORTING DOCUMENTS
<input type="checkbox"/> Annual Procurement Plan (APP) / Supplemental Project procurement Management Plan (SPPMP) <input type="checkbox"/> Terms of Reference / Scope of Work <input type="checkbox"/> Market Study / Cost Benefit Analysisist <input type="checkbox"/> If REPAIR, Pre-Repair Inspection <input type="checkbox"/> If Agency to Agency, or Lease of Venue (Private), Approved Justification Letter <input type="checkbox"/> If Project Funded, copy of Memorandum of Agreement <input type="checkbox"/> If charged to Petty Cash, Approved Certificate of Emergency Purchase <input type="checkbox"/> Special Order / Authority to Conduct Activity / Notice of Meeting <input type="checkbox"/> Others: _____
REMARKS



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11292564
Procuring Entity PHILIPPINE INFORMATION AGENCY - CAR
Title PROCUREMENT OF PIA-CAR LAPTOP
Area of Delivery Benguet

Solicitation Number:	PIACAR092024	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Equipment	Date Published	27/09/2024
Approved Budget for the Contract:	PHP 45,714.00	Last Updated / Time	26/09/2024 08:16 AM
Delivery Period:	30 Day/s	Closing Date / Time	08/10/2024 01:00 AM
Client Agency:			
Contact Person:	Jonalyn Danga Ponciano Administrative Assistant II DPS Barangay Baguio City Benguet Philippines 2600 63-074-6204527 Ext.123 63-074-6204527 jonalyn.ponciano@pia.gov.ph		
Description			
ABC: P45,714.00 - 1Unit - 15.6"FHD INTEL CORE I5 - 13420H 16GB DDR5 4800 - 512G SSD 2242 NVME - INTEGRATED GRAPHICS, - 1080P WebCAMERA, - WIFI 6, 11AX+BT, - 47 WH BATTERY, - OFFICE, GREY, W11 HOME			

Created by Jonalyn Danga Ponciano
Date Created 26/09/2024

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