


PHILIPPINE INFORMATION AGENCY INDICATIVE ANNUAL PROCUREMENT PLAN FY 2025

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Office Supplies	CO/RO	NO	NP-53.5 Agency-to-Agency	N/A	N/A	as needed	as needed	GoP	16,161,000.00	16,161,000	0	as indicated in the APP-CSE
	Fuel, oil lubricants	CO/RO	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	as needed	as needed	GoP	7,528,000.00	7,528,000	0	Gasoline and other related expenses
	Office Equipment	CO/RO	NO	NP-53.9 - Small Value Procurement	Feb-25	N/A	Feb-25	Feb-25	GoP	300,000.00	300,000	0	equipment
	Postage and Courier	CO/RO	NO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	744,000.00	744,000	0	for courier and other related services
	Janitorial services	CO/RO	YES	Competitive Bidding	Oct-24	Oct-24	Jan-25	Jan-25	GoP	4,335,000.00	4,335,000	0	EPA of Janitorial service
	Security Services	CO/RO	YES	Competitive Bidding	Oct-24	Oct-24	Jan-25	Jan-25	GoP	6,500,000.00	6,500,000	0	EPA of security services
	Supplies for the Repair and Maintenance of Motor Vehicle	CO/RO	NO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	1,607,000.00	1,607,000	0	vehicle maintenance
	Supplies and Materials for Repair and Maintenance of Office Equipment	CO/RO	NO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	1,474,000.00	1,474,000.00	0	Repair of Office Equipment
	Supplies and Materials for Repair and Maintenance of Other Structures	CO/RO	NO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	1,500,000.00	1,500,000.00	0	Repair of Other Structures
	Other General Services	CO/RO	NO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	1,500,000.00	1,500,000.00	0	Other General Services
	Repair and Maintenance of Furniture and Fixtures	CO/RO	NO	NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	500,000.00	500,000.00	0	Repair Maintenance
	Office Rental	RO	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	various dates	various dates	GoP	8,230,000.00	8,230,000	0	rental of office spaces
	Other Subscription Expenses	CO/RO	NO	Competitive Bidding	as needed	as needed	as needed	as needed	GoP	7,064,000.00	7,064,000.00	0	Email Subscription & Others
	Procurement of Computers as Productivity Tool	CO	YES	Competitive Bidding	Oct-24	Oct-24	Jan-25	Jan-25	GoP	4,970,000.00	0	4,970,000	Midrange Laptops
	Procurement of Desktop Computers and Laptops (ICT Equipment)	CO	YES	Competitive Bidding	Oct-24	Oct-24	Jan-25	Jan-25	GoP	1,728,000.00	1,728,000.00	0	Desktop Computers , Laptops & Others
	Various ICT Equipment	CO	NO	NP-53.9 - Small Value Procurement	as needed	as needed	as needed	as needed	GoP	1,096,000.00	1,096,000.00	0	ICT Equipment
	Internet Subscription	CO/RO	NO	Direct Contracting	N/A	N/A	various dates	various dates	GoP	6,680,000.00	6,680,000	0	office internet connection
TOTAL										71,917,000.00			

Prepared by


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Recommending Approval


ATTY. ALLAN VINCENT B. LORENZO
 Chair, CO- Bids and Awards Committee

Approved by


JOSE A. TORRES, JR
 Head of Procuring Entity