

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form that is unsigned or has incomplete signature shall be deemed invalid.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Department/Bureau/Office: PHILIPPINE INFORMATION AGENCY
Region: REGION III
Address: 2F HYATT GARDEN BLDG., DOLC
CITY OF SAN FERNANDO, PAMP

Agency Code/UACS: A055
Organization Type: NATIONAL GOVERNMENT AGENCY

Contact Person: JAG LYRA D. COSTAMERO
Position: ACTING ADMINISTRATIVE OFFICER
E-mail: jaglyra.costamero@piagov@gmail.com
Telephone/Mobile Nos: (045) 963 2175

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50.43	0.00
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	1	0	1	42,390.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	42,390.40	42,390.40
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	4	0	4	12,059.84	0	0	0	0	0.00	0	0	0	0	0.00	4	3,014.96	12,059.84
57	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	0	10	0	10	1,619.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	161.92	1,619.20
63	31151804-SW-501	STAPLE WIRE, standard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50	0	50	1,188.00	50	23.76	1,188.00
109	44121708-MW-801	MARKER, Whiteboard, Black	piece	0	20	0	20	193.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	9.65	193.00
122	44121615-ST-501	STAPLER, standard type	piece	0	0	0	0	0.00	0	5	0	5	988.00	0	0	0	0	0.00	0	0	0	0	0.00	5	197.60	988.00
132	14111514-NB-502	STENO NOTEBOOK	piece	0	10	0	10	140.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	14.04	140.40
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	0	40	0	40	8,552.00	0	40	0	40	8,552.00	0	40	0	40	8,552.00	0	40	0	40	8,552.00	160	213.80	34,208.00
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	20	0	20	4,659.20	0	20	0	20	4,659.20	0	20	0	20	4,659.20	0	20	0	20	4,659.20	80	232.96	18,636.80
A. TOTAL																							P		111,423.64	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P		11,142.36	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P			
D. GRAND TOTAL (A + B+ C)																							P		122,566.00	
E. APPROVED BUDGET BY THE AGENCY HEAD																										
In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM - Other Items

AGENCY CODE/UA/CS: A055 CONTACT PERSON: JAG LYRA D. COSTAMERO
AGENCY NAME: PHILIPPINE INFORMATION AGENCY DESIGNATION: ACTING ADMINISTRATIVE OFFICER
ORGANIZATION TYPE: NATIONAL GOVERNMENT AGENCY EMAIL: jaglyra.costamero@psa.gov.ph
REGION: REGION III CONTACT NUMBER: (045) 963 2175
ADDRESS: CITY OF SAN FERNANDO, PAMPANGA

INTRODUCTION:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

REMINDERS:

- 1. The APP-CSE 2025 Form - Other Items must be accomplished using Excel ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which can be downloaded in the PS-DBM website (www.ps-philgeps.gov.ph).
2. All information must be provided accurately.
3. To fill-out, find the item in the 'List of Items - 1' tab of this file then type the desired product in the search bar (working only for Microsoft Excel 2013 or higher). Copy the description, right click then PASTE AS VALUES in the dedicated column of the form 'Item Description'. You may also use the 'List of Items - 2' then press CTRL + F to find the item. If it is necessary to input the details of the product, you may type it in the 'Specification' column provided beside the item description. The first one hundred (100) rows are dedicated only for this procedure, while the remaining rows is open for editing. You can insert additional rows after the first 100 if necessary.
4. Upload the APP-CSE 2025 Form - Other Items through the Google Forms Link: https://shorturl.at/sgsc0
5. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-9255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE
6. The APP-CSE for FY 2025 must be submitted on or before July 31, 2024

Table with columns: No., UNSPC, Item Description, Specification, Unit of Measure, Monthly Quantity Requirement (Jan, Feb, Mar, Q1, Q1 AMOUNT, April, May, June, Q2, Q2 AMOUNT, July, Aug, Sept, Q3, Q3 AMOUNT, Oct, Nov, Dec, Q4, Q4 AMOUNT), Total Quantity for the year, Price, Total Amount for the year. Includes sections for 'OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES' and 'COMPUTER SUPPLIES/CONSUMABLES'.

37	44103105	Ink cartridges	INK CART, CANON 751, Yellow	cart				0	0.00						0	0.00				0	0.00	0	0.00
38	44103105	Ink cartridges	INK CART, CANON 751, Magenta	cart				0	0.00						0	0.00				0	0.00	0	0.00
39	44103105	Ink cartridges	INK CART, CANON 790, Black	cart				0	0.00						0	0.00				0	0.00	0	450.00
40	44103105	Ink cartridges	INK CART, CANON 790, Cyan	cart				0	0.00						0	0.00				0	0.00	0	420.00
41	44103105	Ink cartridges	INK CART, CANON 790, Magenta	cart				0	0.00						0	0.00				0	0.00	0	420.00
42	44103105	Ink cartridges	INK CART, CANON 790, Yellow	cart				0	0.00						0	0.00				0	0.00	0	420.00
43	44103105	Ink cartridges	CANON GI-70 Black	cart				0	0.00						0	0.00				0	0.00	0	850.00
44	44103105	Ink cartridges	CANON GI-70 Cyan	cart				0	0.00						0	0.00				0	0.00	0	800.00
45	44103105	Ink cartridges	CANON GI-70 Magenta	cart				0	0.00						0	0.00				0	0.00	0	800.00
46	44103105	Ink cartridges	CANON GI-70 Yellow	cart				0	0.00						0	0.00				0	0.00	0	800.00
47	44103105	Ink cartridges	TONER, CANON LBP 6000, Cartridge 325	cart				0	0.00						0	0.00				0	0.00	0	4,300.00
48	44103105	Ink cartridges	INK CART, BROTHER LC40, black	cart				0	0.00						0	0.00				0	0.00	0	0.00
49	44103105	Ink cartridges	INK CART, BROTHER LC40, cyan	cart				0	0.00						0	0.00				0	0.00	0	0.00
50	44103105	Ink cartridges	INK CART, BROTHER LC40, yellow	cart				0	0.00						0	0.00				0	0.00	0	0.00
51	44103105	Ink cartridges	INK CART, BROTHER LC40, Magenta	cart				0	0.00						0	0.00				0	0.00	0	0.00
52	44103105	Ink cartridges	INK CART, EPSON 001 (C13T03Y100), Black	cart				0	0.00						0	0.00				0	0.00	0	0.00
53	44103105	Ink cartridges	INK CART, EPSON 001 (C13T03Y200), Cyan	cart				0	0.00						0	0.00				0	0.00	0	0.00
54	44103105	Ink cartridges	INK CART, EPSON 001 (C13T03Y300), Magenta	cart				0	0.00						0	0.00				0	0.00	0	0.00
55	44103105	Ink cartridges	INK CART, EPSON 001 (C13T03Y400), Yellow	cart				0	0.00						0	0.00				0	0.00	0	0.00
56	44103105	Ink cartridges	INK CART, EPSON 003, Black	cart	10		10		3,100.00		10		10		3,100.00		10		10		3,100.00	40	310.00
57	44103105	Ink cartridges	INK CART, EPSON 003, Yellow	cart	5		5		1,650.00		5		5		1,650.00		5		5		1,650.00	20	330.00
58	44103105	Ink cartridges	INK CART, EPSON 003, Cyan	cart	5		5		1,650.00		5		5		1,650.00		5		5		1,650.00	20	330.00
59	44103105	Ink cartridges	INK CART, EPSON 003, Magenta	cart	5		5		1,650.00		5		5		1,650.00		5		5		1,650.00	20	330.00
60	44103105	Ink cartridges	INK CART, HP 932, Black	cart				0	0.00						0	0.00				0	0.00	0	0.00
61	44103105	Ink cartridges	INK CART, HP 933, Cyan	cart				0	0.00						0	0.00				0	0.00	0	0.00
62	44103105	Ink cartridges	INK CART, HP 933, Magenta	cart				0	0.00						0	0.00				0	0.00	0	0.00
63	44103105	Ink cartridges	INK CART, HP 933, Yellow	cart				0	0.00						0	0.00				0	0.00	0	0.00
64	44103105	Ink cartridges	INK CART, HP 8727A (HP27), Black	cart				0	0.00						0	0.00				0	0.00	0	0.00
65	44103109	Printer or facsimile or photocopier drums	HP CE314A (126A), Imaging Drum	cart				0	0.00						0	0.00				0	0.00	0	5,500.00
66	44103105	Ink cartridges	TONER CART, HP CF210A (131A), Black	cart				0	0.00						0	0.00				0	0.00	0	4,950.00
67	44103105	Ink cartridges	TONER CART, HP CF211A (131A), Cyan	cart				0	0.00						0	0.00				0	0.00	0	6,000.00
68	44103105	Ink cartridges	TONER CART, HP CF212A (131A), Yellow	cart				0	0.00						0	0.00				0	0.00	0	6,000.00
69	44103105	Ink cartridges	TONER CART, HP CF213A (131A), Magenta	cart				0	0.00						0	0.00				0	0.00	0	6,000.00
70	44103105	Ink cartridges	TONER CART, SAMSUNG MLTD111LS	cart				0	0.00						0	0.00				0	0.00	0	3,000.00
71	COPYING MACHINE CONSUMABLES																						
71	44103127	Photocopier toner	TONER CART, SHARP AR-016FT (Copier Model: SHARP AR-5320)	toner cart				0	0.00						0	0.00				0	0.00	0	0.00
73	44103127	Photocopier toner	TONER CART, SHARP AR-020T/AR-021FT (Copier Model: S-3400P AR-5520)	toner cart				0	0.00						0	0.00				0	0.00	0	0.00
74	44103127	Photocopier toner	TONER CART, SHARP AR-168FT (Copier Model: SHARP AR-153FN)	toner cart				0	0.00						0	0.00				0	0.00	0	0.00
75	44103127	Photocopier toner	TONER CART, SHARP AR-235FT (Copier Model: SHARP AR-5620N)	toner cart				0	0.00						0	0.00				0	0.00	0	7,600.00
76	44103127	Photocopier toner	TONER CART, SHARP AR-310FT (Copier Model: SHARP AR-5625)	toner cart				0	0.00						0	0.00				0	0.00	0	0.00
77	44103127	Photocopier toner	TONER CART, SHARP MX-237FT (Copier Model: SHARP AR-6020N, 6031N, 6062N, 6023N)	toner cart				0	0.00						0	0.00				0	0.00	0	7,860.00
78	44103127	Photocopier toner	TONER CART, SHARP MX-312FT (Copier Model: SHARP AR-5731, MX-4050N)	toner cart				0	0.00						0	0.00				0	0.00	0	9,400.00
79	44103127	Photocopier toner	TONER CART, SHARP AR-202FT (Copier Model: SHARP AR-1160)	toner cart				0	0.00						0	0.00				0	0.00	0	0.00
80	44103127	Photocopier toner	TONER CART, SHARP MX-H20FT (Copier Model: SHARP MX-8200)	toner cart				0	0.00						0	0.00				0	0.00	0	0.00
81	44103127	Photocopier toner	Fuji Xerox DocuPrint M4350f Drum Cartridge (up to 100K) (CT350076)	drum cart				0	0.00						0	0.00				0	0.00	0	0.00
82	44103127	Photocopier toner	Fuji Xerox DocuPrint M4550f Toner	toner cart				0	0.00						0	0.00				0	0.00	0	0.00
83	44103127	Photocopier toner	TONER CART, FUJI DocuPrint M485 AP	toner cart				0	0.00						0	0.00				0	0.00	0	15,950.00
84	44103127	Photocopier toner	Riso Ink F II Type Black UA, Black, 1 cart/box	piece				0	0.00						0	0.00				0	0.00	0	1,800.00
85	44103127	Photocopier toner	Riso Master F II Type 77UA, 1 roll per box	piece				0	0.00						0	0.00				0	0.00	0	5,300.00
86	44103127	Photocopier toner	HP Toner Cartridge (High Yield) 335x	cart				0	0.00						0	0.00				0	0.00	0	3,600.00
87	44103109	Printer or facsimile or photocopier drums	Drum Cartridge 57A (HP)	cart				0	0.00						0	0.00				0	0.00	0	8,500.00
88	ADDITIONAL (Items not listed above and in APP-CSE 2025 Form but regularly used by your division. Kindly indicate the price and specification.)																						

89	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00
90	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00
91	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00
92	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00
93	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00
94	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00
95	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00
96	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00
97	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00
98	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00
99	-				0	0.00			0	0.00			0	0.00		0	0.00	0	0.00	0.00

A. TOTAL																					P	33,200.00		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P	3,320.00	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P	-	
D. GRAND TOTAL (A + B + C)																							P	36,520.00
E. APPROVED BUDGET BY THE AGENCY HEAD																								
In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:


CARLO LORENZO T. BATU
Property/Supply Officer


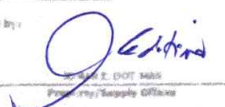
BENJAMIN C. SY JR.
Accountant / Budget Officer


JOSE A. TORRES JR.
Head of Office/Agency

80			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
85			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
90			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
95			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
100			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
105			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
110			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
115			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
120			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
125			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
130			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
135			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
140			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
145			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
150			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
155			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
160			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
165			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
170			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
175			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
180			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
185			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
190			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
195			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
200			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
205			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
210			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
215			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
220			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
225			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
230			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
235			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
240			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
245			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
250			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
255			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
260			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
265			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
270			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
275			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
280			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
285			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
290			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
295			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00
300			0	0.00		0	0.00		0	0.00		0	0.00		0	0.00		0	0.00

A. TOTAL																			1000.00
B. NON PERSONAL SERVICES (10% of A.)																			100.00
C. NET PERSONAL SERVICES (A-B) AND PERSONAL COST (if applicable)																			900.00
D. NET TOTAL (A+C)																			1000.00
E. APPROVED BUDGET BY THE BOARD (See Page 100 and 101)																			1000.00

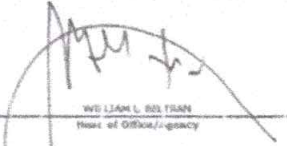
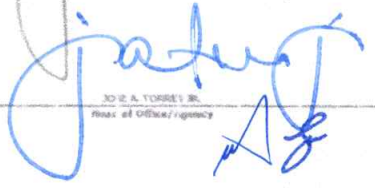
We hereby warrant that the total amount reflected in this Annual Procurement Plan's process for fiscal year 2013 has been included in or is within our approved budget for the year.

Prepared by:

 CAROL HERNANDEZ, DATA
 Property/Supply Officer
 Date Prepared: 09/18/12
 Prepared by:

 J. GOLDSTEIN, DOT 3445
 Property/Supply Officer

Certified Person Available / Certified Approver: Pedro Anibal

 PEDRO ANIBAL
 Manager, cert / Budget Officer
 Certified Person Available / Certified Approver: Pedro Anibal

 PEDRO ANIBAL, ACQUISITION / BUDGET OFFICER
 Manager, cert / Budget Officer

Approved by:

 WILLIAM L. BELL
 Head of Office/Agency
 Approved by:

 JOSE A. TORRES, JR.
 Head of Office/Agency