



Presidential Communications Office

**Philippine Information Agency**

*Ahensiyang Pang-impormasyon ng Pilipinas*



**BAGONG PILIPINAS**

**BAC Resolution No. 020**

*Series of 2024*

**Ref. No. 020\_PIAADMIN2024**

**RESOLUTION RECOMMENDING THE AWARD OF THE CONTRACT via  
SMALL VALUE PROCUREMENT TO BAN BEE COMMERCIAL CO., INC.  
FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES  
(LOT-1), ATR MULTI TRADE CONCEPT INC. FOR DATA FILE BOXES  
AND FOLDERS (LOT-2), INTEGRATED COMPUTER SYSTEMS, INC. (ICS)  
FOR VARIOUS CONSUMABLES (LOT-3), E-COPY CORPORATION FOR  
SHARP TONER CARTS (LOT-4), PRINTCORE OFFICE SYSTEMS INC.  
FOR FUJI TONER CARTS (LOT-5), AND DECLARE FAILURE OF BIDDING  
FOR LOTS 6 AND 7 OF VARIOUS OFFICE SUPPLIES  
FOR THE 1<sup>ST</sup> SEMESTER OF 2024**

**WHEREAS**, the Philippine Information Agency – Administrative Division (ADMIN) submitted its Purchase Request for the **Supply and delivery of Seven (7) lots of Various Office Supplies for the 1<sup>st</sup> Semester of 2024** with an Approved Budget for the Contract (ABC) of **FIVE HUNDRED SIXTY-THREE THOUSAND SEVENTY PESOS AND FIFTY-ONE CENTAVOS ONLY (Php 563,070.51)**, inclusive of tax and included in the Annual Procurement Plan of the Agency;

**WHEREAS**, the PIA-BAC as per Art. V, Sec. 12 of Republic Act (RA) 9184 is authorized to recommend to the Head of the Procuring Entity (HoPE) the use of Alternative Methods of procurement for goods and services as provided in Rule XVI of RA 9184 and its Revised 2016 Implementing Rules and Regulations (IRR);

**WHEREAS**, the PIA-BAC recommends the use of Small Value Procurement (SVP) as contained in the 2016 Revised IRR of RA 9184 Annex H – Consolidated Guidelines for Alternative Methods of Procurement and cause the posting at the PhilGEPS website, the official website of the PIA as Procuring Entity, PIA social media platforms and sent the same to various prospective suppliers on 11 June 2024;

**WHEREAS**, the posting of the said Purchase Request was divided into seven (7) lots with details as follows:

LOTS	DESCRIPTION	ABC AMOUNT
Lot 1	<i>Various Office Supplies</i>	₱ 187,435.51
Lot 2	<i>Data Files Boxes and Folders</i>	101,900.00
Lot 3	<i>Various Consumables</i>	174,035.00
Lot 4	<i>SHARP Toner Carts</i>	54,200.00
Lot 5	<i>FUJI Toner Carts</i>	34,400.00
Lot 6	<i>RISO Consumables</i>	6,000.00
Lot 7	<i>HP Carts</i>	5,100.00

**WHEREAS**, after the closing date on 19 June 2024, the following suppliers submitted their quotations namely 1) Whitney Consumer Goods Trading; 2) Ban Bee Commercial Co., Inc.; 3) ZAB Enterprises Inc.; 4) 347 School Office Supplies Inc.; 5) Lambert Trading; 6) AE Samonte Merchandise; 7) Sunshine Officelink Ventures Corp.; 8) ATR Multi Trade Concept Inc.; 9) Doña Alejandra, Inc.; 10) Integrated Computer Systems, Inc. (ICS); 11) E-Copy Corporation; 12) Printcore Office Systems Inc.; and 13) Copylandia Office Systems Corporation appearing herein as ANNEX A and the Abstract of Quotation (AoQ) as ANNEX B;

**WHEREAS**, hereunder is the summary of the quotations received:

LOT 1	Prospective Suppliers	Price Quotation
<i>Various Office Supplies</i> <b>ABC = ₱ 187,435.51</b>	<i>Whitney Consumer Goods Trading</i>	₱ 155,065.00
	<i>Ban Bee Commercial Co., Inc.</i>	<b>158,250.00</b>
	<i>ZAB Enterprises Inc.</i>	159,199.60
	<i>347 School Office Supplies Inc.</i>	159,533.00
	<i>Lambert Trading</i>	159,981.00
	<i>AE Samonte Merchandise</i>	169,096.50
	<i>Sunshine Officelink Ventures Corp.</i>	97,597.00 <i>(incomplete quotation)</i>
LOT 2	Prospective Suppliers	Price Quotation
<i>Data File Boxes and Folders</i> <b>ABC = ₱ 101,900.00</b>	<i>ATR Multi Trade Concept Inc.</i>	<b>₱ 61,813.60</b>
	<i>AE Samonte Merchandise</i>	70,356.00
	<i>Lambert Trading</i>	82,547.25
	<i>Ban Bee Commercial Co., Inc.</i>	88,645.00
	<i>347 School Office Supplies Inc.</i>	99,330.00
LOT 3	Prospective Suppliers	Price Quotation
<i>Various Consumables</i> <b>ABC = ₱ 174,035.00</b>	<i>Doña Alejandra, Inc.</i>	₱ 131,680.00
	<i>Integrated Computer Systems, Inc.</i>	<b>172,268.00</b>
	<i>Sunshine Officelink Ventures Corp.</i>	170,160.00 <i>(incomplete quotation)</i>



LOT 4	Prospective Suppliers	Price Quotation
SHARP Toner Carts ABC = ₱ 54,200.00	Doña Alejandra, Inc. (Da Vinci Toner)	₱ 31,500.00
	E-Copy Corporation	51,131.00

LOT 5	Prospective Suppliers	Price Quotation
FUJI Toner Carts ABC = ₱ 34,400.00	Doña Alejandra, Inc. (Da Vinci Toner)	₱ 17,200.00
	Printcore Office Systems Inc.	29,000.00

LOT 6	Prospective Suppliers	Price Quotation
RISO Consumables ABC = ₱ 6,000.00	Doña Alejandra, Inc. (Da Vinci Toner)	₱ 4,500.00
	Copylandia Office Systems Corp.	6,540.00

LOT 7	Prospective Suppliers	Price Quotation
HP Carts ABC = ₱ 5,100.00	No Quotation	No Quotation

**WHEREAS,** the following are the results of the evaluation and deliberation of quotations received:

LOT	GOODS	RECOMMENDATION
Lot 1	Various Office Supplies ABC = ₱ 187,435.51	<p>The lowest quotation submitted by Whitney Consumer Goods Trading was subjected to on-site post-qualification activity on 4 July 2024. During the said activity, Whitney's legal and technical documents did not pass the eligibility validation and its proprietor is unavailable for inquiry. Whitney Consumer Goods was not able to submit the required documents on the agreed timeline/schedule. With the foregoing, the TWG finds the aforementioned bidder non-responsive.</p> <p>Moving forward, the second lowest quotation submitted by Ban Bee Commercial Co., Inc. was subjected to on-site post-qualification on 12 July 2024. During the said activity, Ban Bee was able to present its original legal documents. The office supplies were available, of standard quality, and within reasonable prices except for the ballpen, PIA requested to change to a better quality but will stay with the required which is flexStick 0.5</p>

		specification. Therefore, upon verification, validation of the legal/eligibility, technical and quotation requirements of the bid, statements made, and documents submitted by <b>Ban Bee Commercial Co., Inc.</b> , the TWG finds the bid of the aforementioned bidder responsive.
<b>Lot 2</b>	<i>Data File Boxes and Folders</i> <b>ABC = ₱ 101,900.00</b>	The lowest quotation submitted by <b>ATR Multi Trade Concept Inc.</b> was subjected to on-site post-qualification on 3 July 2024. During the said activity, all of the original legal documents and sample of the said goods/items have been presented. Therefore, upon verification, validation and compliance with all the legal/eligibility, technical and quotation requirements of the bid, the TWG finds the bid of the aforementioned bidder responsive.
<b>Lot 3</b>	<i>Various Consumables</i> <b>ABC = ₱ 174,035.00</b>	<p><i>Doña Alejandra, Inc.</i> submitted the lowest quotation, however, <i>Doña Alejandra's</i> Certificate of Sole and Exclusive Distributor is for their own product - Da Vinci Premium Toner, which is not compliant to the technical requirements of the end-user/implementing unit.</p> <p>Proceeding on to the next bidder, the quotation submitted by <b>Integrated Computer Systems, Inc. (ICS)</b> was subjected to on-site post-qualification activity on 4 July 2024. ICS presented all of their original legal documents as well as Certifications as Authorized Reseller/Distributor/Dealer for the items stated on Lot 3. All of the items including those marked with no stocks in the quotation are available except for some items that are marked as order basis. Therefore, upon verification, validation and compliance with all the legal/eligibility, technical and quotation requirements of the bid, the TWG finds the bid of the aforementioned bidder responsive.</p>
<b>Lot 4</b>	<i>SHARP Toner Carts</i> <b>ABC = ₱ 54,200.00</b>	<i>Doña Alejandra, Inc.</i> submitted the lowest quotation, however, <i>Doña Alejandra's</i> Certificate of Sole and Exclusive



		<p>Distributor is for their own product - Da Vinci Premium Toner, which is not compliant to the technical requirements of the end-user/implementing unit.</p> <p>In view of the foregoing, the quotation submitted by <b>E-Copy Corporation</b>, was subjected to on-site post-qualification activity on 4 July 2024. E-Copy presented all of the original legal/technical documents including their Certification of being an exclusive distributor of "SHARP" products. Therefore, upon verification, validation and compliance with all the legal/eligibility, technical and quotation requirements of the bid, the TWG finds the bid of the aforementioned bidder responsive.</p>
<b>Lot 5</b>	<p><i>FUJI Toner Carts</i>  <b>ABC = ₱ 34,400.00</b></p>	<p><i>Doña Alejandra, Inc.</i> submitted the lowest quotation, however, <i>Doña Alejandra's</i> Certificate of Sole and Exclusive Distributor is for their own product - Da Vinci Premium Toner, which is not compliant to the technical requirements of the end-user/implementing unit.</p> <p>The quotation submitted by <b>Printcore Office Systems Inc.</b>, the next lowest bidder, was subjected to on-site post-qualification activity on 3 July 2024. Printcore presented all of the original legal/technical documents including their Certification of being an authorized dealer and service provider of "FUJI" products. Therefore, upon verification, validation and compliance with all the legal/eligibility, technical and quotation requirements of the bid, the TWG finds the bid of the aforementioned bidder responsive.</p>
<b>Lot 6</b>	<p><i>RISO Consumables</i>  <b>ABC = ₱ 6,000.00</b></p>	<p><i>Doña Alejandra, Inc.</i> submitted the lowest quotation. However, <i>Doña Alejandra's</i> Certificate of Sole and Exclusive Distributor is for their own product - Da Vinci Premium Toner, which is not compliant to the technical requirements of the end-user/implementing unit.</p>

		Although with Certificate of Exclusive Distributor in the Philippines for RISO consumables, <b>Copylandia Office Systems Corporation</b> submitted a quotation above the ABC for Lot 6 making it non-responsive.
<b>LOT 7</b>	<i>HP Carts</i> <b>ABC = ₱ 5,100.00</b>	<i>No Quotation</i>

**WHEREAS**, as provided for in the GPPB Manual of Procedures for the Procurement of Goods and Services, Volume 2, *“the concept of value for money is not restricted to price and includes non-cost factors like suitability of fitness to the purpose, quality, etc. among other factors including completeness and compliance to the requirements”*;

**WHEREAS**, after careful evaluation, validation, and verification of all the legal, technical, and financial requirements of the procurement items, the TWG found that the submitted quotations of **Ban Bee Commercial Co., Inc.** for LOT 1 – *Various Office*; **ATR Multi Trade Concept Inc.** for LOT 2 – *Data File Boxes and Folders*; **Integrated Computer Systems, Inc. (ICS)** for LOT 3 – *Various Consumables*; **E-Copy Corporation** for LOT 4 – *SHARP Toner Carts*; and **Printcore Office Systems Inc.** for LOT 5 – *FUJI Toner Carts* conforms to the requirements of the PIA and the law and the aforementioned suppliers’ price quotation of **One Hundred Fifty-Eight Thousand Two Hundred Fifty Pesos Only (₱ 158,250.00)** for LOT 1; **Sixty-One Thousand Eight Hundred Thirteen Pesos and Sixty Centavos Only (₱ 61,813.60)** for LOT 2; **One Hundred Seventy-Two Thousand Two Hundred Sixty-Eight Pesos Only (₱ 172,268.00)** for LOT 3; **Fifty-One Thousand One Hundred Thirty-One Pesos Only (₱ 51,131.00)** for LOT 4; and **Twenty-Nine Thousand Pesos Only (₱ 29,000.00)** for LOT 5, are inclusive of tax, within the ABC, and are the most economical and advantageous to the government thereby rendering the same as most responsive quotations;

**WHEREAS**, Section 12 of RA 9184 mandates that the BAC shall recommend the award of contract to the Head of the Procuring Entity or his/her duly authorized representative;

**NOW, THEREFORE**, for all and in consideration of the foregoing, **WE**, the Members of the **PIA BIDS AND AWARDS COMMITTEE**, by virtue of the powers vested on us by law, hereby **RECOMMEND** the following:



**1. Award of Contract via *Small Value Procurement (53.9)* to:**

<b>LOT</b>	<b>SUPPLIER NAME</b>	<b>AMOUNT</b>
<b>LOT 1</b> <i>Various Office Supplies</i>	<b>BAN BEE COMMERCIAL CO., INC.</b>	<b>ONE HUNDRED FIFTY- EIGHT THOUSAND TWO HUNDRED FIFTY PESOS ONLY</b> <b>(₱ 158,250.00)</b> <i>inclusive of appropriate taxes and fees</i>
<b>LOT 2</b> <i>Data File Boxes and Folders</i>	<b>ATR MULTI TRADE CONCEPT INC.</b>	<b>SIXTY-ONE THOUSAND EIGHT HUNDRED THIRTEEN PESOS AND SIXTY CENTAVOS ONLY</b> <b>(₱ 61,813.60)</b> <i>inclusive of appropriate taxes and fees</i>
<b>LOT 3</b> <i>Various Consumables</i>	<b>INTEGRATED COMPUTER SYSTEMS, INC. (ICS)</b>	<b>ONE HUNDRED SEVENTY-TWO THOUSAND TWO HUNDRED SIXTY- EIGHT PESOS ONLY</b> <b>(₱ 172,268.00)</b> <i>inclusive of appropriate taxes and fees</i>
<b>LOT 4</b> <i>SHARP Toner Carts</i>	<b>E-COPY CORPORATION</b>	<b>FIFTY-ONE THOUSAND ONE HUNDRED THIRTY-ONE PESOS ONLY</b> <b>(₱ 51,131.00)</b> <i>inclusive of appropriate taxes and fees</i>
<b>LOT 5</b> <i>FUJI Toner Carts</i>	<b>PRINTCORE OFFICE SYSTEMS INC.</b>	<b>TWENTY-NINE THOUSAND PESOS ONLY</b> <b>(₱ 29,000.00)</b> <i>inclusive of appropriate taxes and fees</i>

**2. Declare a failure of bidding for the *Supply and delivery of LOT 6 – RISO Consumables and LOT 7 – HP Carts*, and for the End-User to re-evaluate its Purchase Request.**

This resolution shall take effect immediately.

APPROVED this 23<sup>rd</sup> day of July 2024 at Quezon City, Philippines.

**SIGNATURE REDACTED**

**ATTY. ALLAN VINCENT B. LORENZO**  
*Chairperson, BAC*

**SIGNATURE  
REDACTED**

**GIRLIE G. BANGUNAN**  
*Vice-Chairperson, BAC*

**SIGNATURE  
REDACTED**

**LORENZA O. CRUZ**  
*Member, BAC*

**SIGNATURE REDACTED**

**BRADLEY S. DE LEON**  
*Member, BAC*

*On leave*

**MARIE ANCEL T. ABRENICA**  
*Member, BAC*

**SIGNATURE  
REDACTED**

**JASMINE JOY G. JUAN**  
*Member, BAC*

**SIGNATURE REDACTED**

**ATTY. JULIUS S. DE PERALTA**  
*End-User Representative*

**APPROVED:**

**SIGNATURE  
REDACTED**

**WILSON T. BUERANO JR.**  
*Deputy Director-General*