



Presidential Communications Office  
**Philippine Information Agency**  
*Ahensiyang Pang-impormasyon ng Pilipinas*



**CONTRACT AGREEMENT FORM**  
**PR\_NO.24-07-041\_PIAHRDD2024**  
**LEASE OF VENUE WITH ACCOMMODATION AND MEALS FOR THE**  
**CONDUCT OF TECHNICAL TRAINING FOR PRODUCING EFFECTIVE**  
**MULTIMEDIA IECS FROM AUGUST 4-8, 2024**

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_ 2024 between the **PHILIPPINE INFORMATION AGENCY (PIA)**, a government agency of the Philippines with office address at PIA Building, Visayas Avenue, Diliman, Quezon City, represented herein by its Deputy Director-General, **WILSON T. BUERANO JR.**, with authority under PIA Office Order No. 171 series of 2023, hereinafter referred to as **PHILIPPINE INFORMATION AGENCY (PIA)** of the one part and **MAE H. BIEN**, Sales and Events Coordinator of **VERJANDEL HOTEL INC.** herein referred to as **"CONTRACTOR"** with office address at #70 Kalayaan Avenue Diliman Quezon City of the other part;

**WHEREAS**, the PHILIPPINE INFORMATION AGENCY (PIA) solicited Bids for certain goods and ancillary services, particularly for the **LEASE OF VENUE WITH ACCOMMODATION AND MEALS FOR THE CONDUCT OF TECHNICAL TRAINING FOR PRODUCING EFFECTIVE MULTIMEDIA IECS FROM AUGUST 4-8, 2024** and has accepted a Bid from the Verjandel Hotel Inc. for the provision of the aforementioned goods and services in the sum of **SIX HUNDRED SEVENTY-EIGHT THOUSAND THREE HUNDRED PESOS ONLY (PHP 678,300.00)** hereinafter called "the Contract Price", payable upon receipt of the billing statement including all taxes and subject to government accounting rules and regulations.

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

**I.** The following documents shall be deemed to form and be read and construed as an integral part of this Agreement, *viz.*:

- Purchase Request No. 24-07-041
- Terms of Reference
- Supplier Quotation and Request for Quotation
- Statement of Compliance

**II. OBLIGATIONS OF THE PARTIES**

- That the Contractor shall render Lease of Venue with Accommodation and Meals for the conduct of Technical Training for Producing Effective Multimedia IECS from August 4-8, 2024
- That the Contractor shall strictly comply with the Terms of Reference of this Agreement
- The Contractor warrants that: (a) Services will be performed in a timely, efficient, and professional manner; (b) all Contractor personnel assigned to perform Services will have the necessary skill and training; and (c) Services will be performed in a manner consistent with the standard of care in the industry ("Services Warranty"); (d) the Contractor covenants with the PHILIPPINE INFORMATION AGENCY (PIA) to provide the goods and services and

Fund Cluster: \_\_\_\_\_  
Fund Available: ₱ 678,300.00  
**MARK FOR RECORDATION**  
ADELE I. \_\_\_\_\_  
Agency Accountant, Accounting Section

to remedy defects therein in conformity in all respects with the provisions of the Contract.

- d. For its services, the PIA shall pay the amount of Six Hundred Seventy-Eight Thousand Three Hundred Pesos Only (Php 678,300.00) within thirty (30) days from receipt of statement of account, subject to the usual accounting and auditing rules. Any charges incurred in excess of the contract amount shall be billed accordingly.

### **III. RESERVATION CLAUSE**

PIA reserves the right to cancel, and/or to re-schedule the event in case of force majeure, acts of God, or any manmade or natural disasters without incurring additional cost or liability.

### **IV. LIQUIDATED DAMAGES**

In the event that the Contractor violates any of the terms and conditions of this Contract, or neglects to perform in a timely manner any of the works, duties, functions, responsibilities or obligations stipulated herein, inclusive of the duly granted time extension, if any, or fails to carry out the tasks herein required in an acceptable manner for any reason whatsoever, the Contractor shall be liable for damages for such failure, and shall pay the PHILIPPINE INFORMATION AGENCY (PIA) liquidated damages in an amount equivalent to one-tenth (1/10) of one (1%) percent of the total contract price for every day of delay of breach, without need for any notice or demand from the PHILIPPINE INFORMATION AGENCY (PIA), in addition to other remedies that the PHILIPPINE INFORMATION AGENCY (PIA) may exercise under this contract, pertinent laws, rules and regulations, until such services are finally delivered and accepted by the PHILIPPINE INFORMATION AGENCY (PIA)".

### **V. TERMINATION OF CONTRACT**

The PHILIPPINE INFORMATION AGENCY (PIA) reserves the right to terminate this Contract for any cause which may include failure of the Contractor to perform in a timely and acceptable manner any of their works, duties, functions, responsibilities or obligations stipulated herein or failure to carry out the task herein required in a manner acceptable to the PHILIPPINE INFORMATION AGENCY (PIA) or violation by the Contractor of any of the terms and conditions of this Contract, subject to sanctions and remedies provided for herein and under the pertinent laws, rules and regulations.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

PHILIPPINE INFORMATION AGENCY:

MARK FOR REDACTION

WILSON T. BUERANO JR.  
Deputy Director-General for Finance  
And Alternate Head of Procuring Entity (HoPE)

VERJANDEL HOTEL INC

MARK FOR REDACTION

MAE H. BIEN  
Sales and Events Coordinator

SIGNED IN THE PRESENCE OF:

MARK FOR REDACTION

End-User Representative

MARK FOR REDACTION

(Supplier Rep. as Witness)

NOTARIAL ACKNOWLEDGEMENT

Republic of the Philippines)  
City of QUEZON CITY ) S.S.

01 AUG 2024

BEFORE ME, Notary Public for and in the above jurisdiction, this \_\_\_\_ day of \_\_\_\_ 2024, personally appeared and presented sufficient proof of identification:

WILSON T. BUERANO JR. ID No: \_\_\_\_\_ Issued at/on: \_\_\_\_\_  
MAE H. BIEN ID No: \_\_\_\_\_ Issued at/on \_\_\_\_\_

All known to me to be the same persons who executed and voluntarily signed the foregoing document consisting of only \_\_\_\_ pages including this page of Acknowledgement, which they acknowledged to me as their own free and voluntary act and deed.

IN WITNESS WHEREOF, I hereto affixed my signature and seal on the date and place first above mentioned.

MARK FOR REDACTION

NOTARY PUBLIC  
PTR No. 5565783 / January 03, 2024 Q.C  
IBP No. 399899 / January 04, 2024 Q.C  
Roll No. 30457 / 05-09-1980  
MCLE VII-0006994 / 09-21-2021  
ADM. MATTER No. NP-021 (2024-2025)  
TIN NO. 131-942-754  
Matalino Corner Malakas ST., Brgy. Central  
District IV, Diliman Quezon City

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