

PHILIPPINE INFORMATION AGENCY
PIA Bldg, Visayas Avenue, Diliman Quezon City

REQUEST FOR QUOTATION (RFQ)

The Philippine Information Agency (PIA), through its Bids and Awards Committee (BAC), hereby invites all interested suppliers to quote their lowest price on the items listed in the Suppliers Quotation Form (Annex A) subject to the General Conditions stated herein.

NAME OF PROJECT: **SUPPLY OF ONE (1) LOT OF LABOR AND MATERIALS FOR VARIOUS AIRCON REPAIR**

APPROVED BUDGET FOR THE CONTRACT: **Php 42,000.00**

General Conditions:

1. Bidding will be conducted through *Small Value Procurement* under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."
2. Suppliers are required to submit the following prior to notification by the BAC of the award:
 - a. Valid & Current Mayor's/Business Permit for 2024;
 - b. Valid & Current PhilGEPS Registration Certificate/Number;
 - c. Income Tax Return (for ABCs above P500K)
 - d. Omnibus Sworn Statement (for ABCs above P50K);
 - e. Bids should be valid for a period of 90 days.
3. DELIVERY PERIOD: **Within three (3) days upon the receipt of P.O./contract**
4. The total price quoted is subject to VAT and other applicable taxes and payable check;
5. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Lourdes Ng at telephone number 8920-4338. The Quotation may be submitted through e-mail at lourdes.ng@pia.gov.ph or delivered to the address below **on or before 5:00 PM of 20 June 2024 (Thursday)**.

Philippine Information Agency - Central Office (PIA-CO)
Administrative Division, Procurement Section/BAC Secretariat
2/F PIA Bldg., Visayas Avenue, Diliman, Quezon City

The Philippine Information Agency (PIA) reserves the right to accept or reject any or all Quotations/Bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder(s), and to accept offer that is most advantageous to the Government.

ATTY. ALLAN VINCENT B. LORENZO
BAC - CHAIRPERSON

SUPPLIER'S QUOTATION

ITEM NO.	DESCRIPTION	QTY.	UNIT COST (Php)	TOTAL COST (Php)
	- AIRCON REPAIR -			
1	Supply and Installation of brand new fan motor 2HP Carrier including labor cost <i>Location: Admin Division & PIA-NCR</i>	2 units		
2	Supply and Installation of brand new indoor fan motor 3TR Floor Mounted (Midea) including labor cost <i>Location: Admin Division</i>	1 unit		
- Nothing follows -		Total	Php	

DELIVERY PERIOD: _____

PRICE VALIDITY: _____

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

Printed Name and Signature

Business Name and Address

Telephone/ Mobile No. and E-mail address

Date

Technical Specifications

Note: Bidders must state either “Comply” or “Not Comply” in the column “Statement of Compliance” against each of the individual parameters of each Specification:

Item	Specification	QTY.	Statement of Compliance
	AIRCON REPAIR		
1	Supply and Installation of brand new fan motor 2HP Carrier including labor cost <i>Location: Admin Division & PIA-NCR</i>	2 units	
2	Supply and Installation of brand new indoor fan motor 3TR Floor Mounted (Midea) including labor cost <i>Location: Admin Division</i>	1 unit	
	<u>SCOPE OF SERVICES</u> <i>Perform the services and prescribe to the following equipment:</i> 1. 1 unit 2HP Window Type A/C (Carrier) – NCR – Model - 51PMX - RAC-CAR, 19 KEA-KAFP-1041-2016 2. 1 unit 2HP Window Type A/C (Carrier) – Admin DC Room – Model No. 0315558 3. 1 unit 3TR Floor Mounted A/C (Midea) – Admin Support Section Model No. 1-162601080850117-2220-50-20-OF-CCOI-001-209		
	<u>SCOPE OF WORKS</u> 1. Supply and installation of 2 pcs brand new fan motor (Carrier) 2. Supply and installation of 1 pc brand new indoor fan motor (Midea) 3. Test run and observation of the units 4. Turn over to the Agency Technician after the observation.		
	<u>IMPLEMENTATION</u> <i>To start within three (3) days upon the receipt of P.O./contract</i>		
	<u>WARRANTY</u> <i>Six (6) months warranty period</i>		
- Nothing follows -			

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder

Signature Over Printed Name
Of Authorized Representative

Date



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10944323
Procuring Entity PHILIPPINE INFORMATION AGENCY
Title SUPPLY OF ONE (1) LOT OF LABOR AND MATERIALS FOR VARIOUS AIRCON REPAIR
Area of Delivery Metro Manila

Solicitation Number:	24-06-023	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Airconditioning Maintenance Services		
Approved Budget for the Contract:	PHP 42,000.00	Document Request List	0
Delivery Period:	3 Day/s		
Client Agency:		Date Published	13/06/2024
Contact Person:	Lourdes M. Ng Procurement Officer Visayas Avenue, Diliman, Quezon City Metro Manila Philippines 1128 63-2-9204338 lourdes.ng@pia.gov.ph	Last Updated / Time	11/06/2024 10:59 AM
		Closing Date / Time	20/06/2024 17:00 PM

Description

PHILIPPINE INFORMATION AGENCY
PIA Bldg, Visayas Avenue, Diliman Quezon City

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NAME OF PROJECT: SUPPLY OF ONE (1) LOT OF LABOR AND MATERIALS FOR VARIOUS AIRCON REPAIR

APPROVED BUDGET FOR THE CONTRACT: Php 42,000.00

General Conditions:

- Bidding will be conducted through Small Value Procurement under Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act. No. 9184, otherwise known as the "Government Procurement Reform Act."
- Suppliers are required to submit the following prior to notification by the BAC of the award:
 - Valid & Current Mayor's/Business Permit for 2024;
 - Valid & Current PhilGEPS Registration Certificate/Number;
 - Income Tax Return (for ABCs above P500K)
 - Omnibus Sworn Statement (for ABCs above P500K);
 - Bids should be valid for a period of 90 days.

3. DELIVERY PERIOD: Within three (3) days upon the receipt of P.O./contract

4. The total price quoted is subject to VAT and other applicable taxes and payable check;

5. Payment shall be prepared through Advice to Debit Account upon receipt of the supplier's Statement of Account, subject to deduction of applicable taxes.

For further inquiries, please coordinate with Lourdes Ng at telephone number 8920-4338. The Quotation may be submitted through e-mail at lourdes.ng@pia.gov.ph or delivered to the address below on or before 5:00 PM of 20 June 2024 (Thursday).

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ATTY. ALLAN VINCENT B. LORENZO
BAC - CHAIRPERSON

ANNEX A

SUPPLIER'S QUOTATION

ITEM NO. DESCRIPTION QTY. UNIT COST

(Php) TOTAL COST

(Php)

- AIRCON REPAIR -

1

Supply and Installation of brand new fan motor 2HP Carrier including labor cost - 2 units

Location: Admin Division & PIA-NCR

2

Supply and Installation of brand new indoor fan motor 3TR Floor Mounted (Midea) including labor cost - 1 unit

Location: Admin Division

- Nothing follows - Total Php

DELIVERY PERIOD: _____

PRICE VALIDITY: _____

After having carefully read, understood and accepted the conditions specified in the Request for Quotation, Technical Specification and Terms of Reference, I/We quote on the item(s) at prices as above-indicated.

Printed Name and Signature

Business Name and Address

Telephone/Mobile No. and E-mail address

Date

Technical Specifications

Note: Bidders must state either "Comply" or "Not Comply" in the column "Statement of Compliance" against each of the individual parameters of each Specification:

Item Specification QTY. Statement of Compliance

AIRCON REPAIR

1

Supply and Installation of brand new fan motor 2HP Carrier including labor cost - 2 units

Location: Admin Division & PIA-NCR

2

Supply and Installation of brand new indoor fan motor 3TR Floor Mounted (Midea) including labor cost - 1 unit

Location: Admin Division

SCOPE OF SERVICES

Perform the services and prescribe to the following equipment:

1. 1 unit 2HP Window Type A/C (Carrier) – NCR – Model - 51PMX -RAC-CAR, 19 KEA-KAFP-1041-2016
2. 1 unit 2HP Window Type A/C (Carrier) – Admin DC Room – Model No. 0315558
3. 1 unit 3TR Floor Mounted A/C (Midea) – Admin Support Section Model No. 1-162601080850117-2220-50-20-OF-CC0I-001-209

SCOPE OF WORKS

1. Supply and installation of 2 pcs brand new fan motor (Carrier)
2. Supply and installation of 1 pc brand new indoor fan motor (Midea)
3. Test run and observation of the units
4. Turn over to the Agency Technician after the observation.

IMPLEMENTATION

To start within three (3) days upon the receipt of P.O./contract

WARRANTY

Six (6) months warranty period

- Nothing follows -

I hereby certify that the statement of compliance to the forgoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company/Bidder Signature Over Printed Name Date
Of Authorized Representative

Line Items

Item No.	Product/Service Name	Description	Quantity UOM		Budget (PHP)
1	AIRCON REPAIR	SUPPLY OF ONE (1) LOT OF LABOR AND MATERIALS FOR VARIOUS AIRCON REPAIR	1	Lot	42,000.00

Created by Ronelio N Hernandez

Date Created 11/06/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.